

Cadence

Your meetings make decisions.
Cadence makes them happen.

THE FOLLOW-THROUGH GAP

Every meeting ends with decisions and action items — and most of them quietly don't happen. Not from carelessness, but because no one systematically chases them, the details stay buried in someone's notes, and leadership can't see whether the work maps to strategy. Things slip, the same items resurface next meeting, and whoever ran it becomes a human reminder service.

WHAT CADENCE DOES

1 Capture

Meeting notes flow in automatically — nobody re-types anything.

3 Reconcile

Anything uncertain waits for a 30-second human confirm — it never chases blindly.

5 Track

A live view of what's open, overdue, and at-risk across every project.

7 Digest

Sends a “since last time” recap before the next meeting.

2 Organize

Notes become owned, dated tasks, filed under a topic (not a new project every week).

4 Remind

Follows up on each person's own channel; reply “done” and it's done, “blocked” and it escalates.

6 Align

Maps projects to strategic goals — and flags which goals have no work behind them.

WHY IT MATTERS

Accountability without nagging

Nothing falls through; the PM stops being the reminder service.

Always current

Status comes from the people doing the work, not from status meetings.

Strategic visibility

See where effort is going — and which goals are starved of work.

Low cost, low risk

Runs on tools we already have — cloud-hosted, SSO, security-first.

LIVE TODAY

Not a prototype. Cloud-hosted and capturing real meetings now. Corporate SSO sign-in, access enforced at the data layer, department-scoped visibility, HIPAA-aware architecture.

THE ASK

See what exists and its value — then greenlight expanding it beyond one user to a few teams' recurring meetings. (Production data-privacy steps are planned and I'll handle them first.)

Meetings in, follow-through out. — Cadence